

Baggin's Gourmet Sandwich & Catering

Job:	Delivery Driver
Description:	Deliver customer orders in a timely and safe manner. Responsible for collecting & counting money rendered. Provide customer service & menu item knowledge
Wage:	\$6.90/hour + delivery drop + tips

Job tasks & duties

- ★ Read, write & comprehend at a high school level
- ★ Use proper language & speak professionally at all times.
- ★ Memorize & retain recipe ingredients and possible changes that arise
- ★ Move quickly under time restraints
- ★ Maintain positive attitude under pressure of mounting work
- ★ Delegate and communicate clearly
- ★ Understand sense of urgency at all times
- ★ Work in loud and pressured environment
- ★ Lift 30# & more. Prolonged standing and moving
- ★ Walk at least a half mile & at least 4-5 flights of stairs
- ★ Awareness of self and area cleanliness and maintain this status
- ★ Abide safety regulations
- ★ Clean safe driving record at all times
- ★ Maintain minimum Baggin's standards for car insurance
- ★ Abide all Arizona auto and traffic laws
- ★ Withstand extreme weather conditions
- ★ Ensure all items and condiments are packed
- ★ Set up caterings at various locations according to Baggin's standards
- ★ Knowledgeable on store and company information
- ★ Answer customer issues in a polite and accurate manner
- ★ Count money in high pressure situations manually
- ★ Knowledge of delivery areas and procedures
- ★ Knowledge of basic office equipment

I agree and I understand this position's job duties. I am committed to mastering the above skills and job duties as well as following Baggin's policies and procedures within 30 days of this signature.

Signature/Date
